

VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
 OFFICE OF CHARITABLE AND REGULATORY PROGRAMS
 ADMISSION SALES RECONCILIATION FORM - PAPER

ORGANIZATION: _____

SESSION DATE: _____

LINE	Column: A	B	C	D	E	F	G	LINE
	TYPE OF PAPER	UNIT OF MEASURE CARD/PACK/SHEET	# OF UNITS START	# OF UNITS FINISH	# OF UNITS SOLD (Column C - D)	UNIT PRICE	TOTAL SALES (Column E x Column F)	
1.								1.
2.								2.
3.								3.
4.								4.
5.								5.
6.								6.
7.								7.
8.								8.
9.								9.
10.								10.

ADMISSIONS CONTROL PLAYER COUNT		
Beginning Serial Number on Hand	Next Serial Number Issued	Total Count = Total Attendance

I certify this form is complete and accurate to the best of my knowledge.

Signature of Cashier

TOTAL ADMISSION SALES Carry this figure to Form 103, Line 3a		11.
BEGINNING CHANGE FUND	+	12.
DISCOUNTS GIVEN Carry this total to Form 103, Line 9	-	13.
DOOR PRIZE COUPONS REDEEMED Carry this total to Form 103, Line 16b	-	14.
BINGO GAME PRIZES REDEEMED	-	15.
TOTAL CASH TO ACCOUNT FOR	=	16.
TOTAL CASH ON HAND		17.
OVERAGE/(SHORTAGE)		18.